

PHILSYS POLICY AND COORDINATION COUNCIL  
REPUBLIC OF THE PHILIPPINES



PSPCC Resolution No. 12  
Series of 2020

APPROVING THE SCANNING AND STORAGE OF SUPPORTING DOCUMENTS  
PRESENTED BY APPLICANTS UPON PHILSYS REGISTRATION

**WHEREAS**, the Philippine Statistics Authority (PSA) is mandated to implement Republic Act (RA) No. 11055 otherwise known as the "Philippine Identification System Act";

**WHEREAS**, Section 3 of RA No. 11055 stipulates that the Philippine Identification System (PhilSys) is established to primarily provide a valid proof of identity for all citizens and resident aliens;

**WHEREAS**, Section 7 (b) of RA No. 11055 states that the PhilSys Registry as a key component of the PhilSys will contain the PSN, registered records, and information of all persons registered in the PhilSys;

**WHEREAS**, Section 4 (k) of the IRR of RA No. 11055 states that Registered Information refers to any personal information regarding a citizen or resident alien recorded in the PhilSys;

**WHEREAS**, based on the assessment of the initial run of the pilot registration, the scanning and storage of supporting documents in addition to the PhilSys Registration Form are critical steps in ensuring efficient and accurate back-end validation and verification process of collected data;

**WHEREAS**, the National Privacy Commission (NPC), on a consultative meeting with the PhilSys Registry Office (PRO) on 10 January 2020, has provided technical guidance that the scanning and storage of the presented supporting documents upon registration has no legal prohibitions under RA No. 10173 otherwise known as the "Data Privacy Act of 2012";

**WHEREAS**, the Inter-Agency Committee (IAC) on Legal Affairs, on its 09 June 2020 meeting, discussed in-depth the role of scanning supporting documents upon registration in ensuring the integrity of data in the system and in support of establishing the uniqueness of the identity of applicants and reached an agreement;

**WHEREAS**, the IAC on Legal Affairs approves and recommends to the PhilSys Policy and Coordination Council (PSPCC) the scanning and storage of supporting documents presented by applicants upon PhilSys registration;

**NOW, THEREFORE, BE IT RESOLVED**, that the Council approves the scanning and storage of supporting documents presented by applicants upon PhilSys registration;

**RESOLVED FURTHER**, that scanning of supporting documents presented upon registration shall be done for lawful and legitimate purposes only in strict compliance to the provisions of RA No. 10173;

**RESOLVED FURTHER**, that the process of scanning of supporting documents shall be subjected to a Privacy Impact Assessment to ensure compliance with RA No. 10173;

**RESOLVED FURTHER**, that the PSA shall release guidelines on the registration process for the adoption and incorporation of the above-mentioned additional step;

**RESOLVED FINALLY**, that the PRO shall also release guidelines on the proper management of the scanned data for guidance and information of all concerned.

Approved this 17<sup>th</sup> day of June 2020.



**KARL KENDRICK T. CHUA**

*[Handwritten signature of Karl Kendrick T. Chua]*

Acting Secretary of Socioeconomic Planning  
National Economic and Development Authority  
PSPCC Chairperson

Attested by:

*[Handwritten signature]*

**CLAIRE DENNIS S. MAPA, Ph.D.**

Undersecretary  
National Statistician and Civil Registrar General  
PSPCC Co-Chairperson and Secretariat